The Criminal Justice program at West Sound Tech introduces students to the many career opportunities available in the criminal justice field. The goal is to provide year-long, comprehensive, hands-on curriculum which challenges those students interested in police work, the military, forensic work and other criminal justice fields. Students will learn about police work and they will meet and ride along with police officers as they perform their duties in keeping their community safe. They will also meet and receive presentations by crime scene analysts, FBI agents, military personnel, lawyers and defense attorneys in order to gain valuable knowledge into the many careers associated with criminal justice.

Course Overview/Student outcomes:
1. Career Planning
   a. The student will create a personal career portfolio with resume, cover letter, academic certification and technical skills attained.
   b. The student will develop a set of goals and career plan, showing transition from high school to entry into their desired career.
2. Employability and Entrepreneurship
   a. The student will evaluate the impact of personal choices on career goals and they will develop 21st century skills.
   b. The student will demonstrate effective leadership, teamwork and conflict management skills necessary for work in the criminal justice field and other fields of employment.
3. Physical Fitness/Health and Safety.
   a. The student will develop a physical fitness routine which will meet the Police Academy requirements.
   b. The students will learn defense tactics which will help them succeed in life and keep them safe.
   c. The students will become certified in Basic First Aid, CPR and Automatic Electronic Defibrillator.
4. Criminal Law/Criminal Procedures
   a. The student will become familiar with the criminal law and how it is applied to the public.
   b. The student will become familiar with the court systems and the application of justice.
5. Patrol Procedures
   a. The student will learn how to respond to calls, to deal with those in crisis, and the many ways police officers keep their community safe.
   b. The student will ride with police officers as they perform the above tasks.
   c. Students will learn use of force, ethical responsibilities, and community caretaking.
   d. Students will learn about K-9, SWAT, Bike Patrol, Traffic and Marine from officers working in the field.
6. Communication Skills
   a. The student will learn and be able to demonstrate effective writing, grammar and composition skills.
   b. The student will learn report writing and the structure of a good police report.
7. Forensic Investigation
   a. Students will learn both how to collect evidence at crime scenes in the field and how to process evidence in the lab.
I. COLLEGE CREDIT
Students earning a “B” grade or better AND meeting all articulation requirements earn the following College Credit in this class:
- Criminal Law (CJ 102): Pierce College
- Law Enforcement Operational Skills: Explorer/Cadet Articulation (CJ 260): Pierce College
- Introduction to Investigation (Forensics)(CJ205): Pierce College

II. EQUIVALENCY CREDIT
Students may earn equivalency credit in a general academic subject area while completing this course. The following equivalency credit may be earned in this class:
- Social Studies
- P.E.

III. REQUIRED TEXTBOOKS AND MATERIALS
Provided by the instructor:
- Textbook: Essentials of Criminal Justice, by Larry Siegel

Provided by the student:
- Physical fitness clothes and shoes: Students are expected to wear appropriate gym clothes on PE days, including, shorts or sweatpants (no jeans), t-shirts (follow WST dress code policy), and/or a sweatshirt. Students must wear tennis shoes during PE.

General Classroom Supplies: Single Subject notebook/Composition Book, pens/pencils, highlighter

IV. CLASS FEES:
- Uniform Fee: Students will be required to purchase a program shirt which will cost approximately $25.00.
- There will also be an opportunity to purchase a t-shirt for physical fitness activities.

V. ATTENDANCE:
State law (RCW 28A.225.010) and school board policy recognize regular attendance is the basis of success in the classroom. Attendance is especially important at WST because of the significant amount of demonstrations and hands-on learning.

Steps to follow in case of an absence:
1. Just as you would in the workplace, students MUST contact the instructor if the student is absent.
2. Parents MUST follow-up with an email, phone call, or written documentation with the reason for the absence. (must include student name, date of absence and reason for absence)

VI. SIMULATED WORKPLACE REQUIREMENTS
Students in this class are exposed to sensitive, real-life situations and experiences. It is expected that students follow appropriate workplace expectations as expected in the criminal justice field.

In this simulated workplace environment, personal electronic devices, including, but not limited to, cell phones, iPods, PSPs, mp3 players, cd players may be disruption to the educational process and are not to
be used during class time, unless directly approved by the instructor for purposes that directly relate to
the learning in the classroom. These devices may be used on breaks.

VII. Leadership & SkillsUSA
Leadership is a vital component of all career and technical education classes. Each day, students are
expected to demonstrate strong leadership and workplace skills: arrive on-time, ready to work, attend
daily, demonstrate professional and respectful behavior, problem solving skills, work with diverse
groups, and exhibit positive, strong communication skills.

SkillsUSA is a career and technical student organization that creates partnerships among teachers, high
school and college students, and industry partners that collaborate together to ensure America has a
skilled workforce. Participation in SkillsUSA provides students with the opportunity to demonstrate
leadership skills, team building, and communication and presentation skills. In addition to learning the
21st century skills, students have the opportunity to participate in both leadership and technical
competitions developed by industry.

VIII. ACADEMIC INTEGRITY:
Cheating is by definition, an action done by a student to supply work for another student, or turn in
work, use work, or rely on work that is not her/his own, other than in circumstances clearly understood
to involve collaborative or group learning. District policy requires that the teacher will record a ‘zero’ in
the gradebook to communicate lack of evidence. Parents will be notified if a student is caught cheating
in the classroom or lab. Subsequent cheating may result in an “F” in the class and possible removal from
WST.

IX. INSTRUCTIONAL STRATEGIES:
Instructional strategies used in this class include: hands-on learning activities, projects, videos, and
demonstrations. Students learn to use materials and equipment used in the criminal justice field,
including: fingerprinting materials, hand-cuffs, and nerf guns to simulate live situations. The criminal
justice program uses various videos, images, documents, and similar media that may contain violence
and/or gruesome images are part of the class. While all efforts are made to minimize such material, it is
sometimes unavoidable in the course of addressing some course content (i.e. autopsies). Never is such
material used in a gratuitous manner. Parents are encouraged to discuss any concerns with the instructor.

X. Grading Criteria:
WST grades are earned at six week intervals, encompassing approximately 90 hours of
learning/instruction each grading period. Grades are available through your family access account and
are updated regularly. Grades are based on the following:

- Attain identified knowledge, skills, and abilities as well as industry standards
- Demonstrate knowledge and application of related theory
- Demonstrate attainment of 21st century skills
- Quality of work completed
- Adherence to all safety rules and expectations

Categories and percentage or points from each category

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Work: Journals, Entry Task, in-class work, homework</td>
<td>40%</td>
</tr>
<tr>
<td>21st Century Skills:</td>
<td>10%</td>
</tr>
<tr>
<td>Unit Assessments: Chapter tests, unit exams</td>
<td>40%</td>
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</table>
Grading Scale:

<table>
<thead>
<tr>
<th>Standards-Based Grading Description</th>
<th>Letter Grade</th>
<th>Percentage Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exceeds Standards</td>
<td>A</td>
<td>93-100</td>
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<tr>
<td></td>
<td>A-</td>
<td>90-92</td>
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<tr>
<td>Meets Standards</td>
<td>B+</td>
<td>87-89</td>
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<tr>
<td></td>
<td>B</td>
<td>83-86</td>
</tr>
<tr>
<td></td>
<td>B-</td>
<td>80-82</td>
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<td>Approaching Standards</td>
<td>C+</td>
<td>77-79</td>
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<td></td>
<td>C</td>
<td>73-76</td>
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<td>C-</td>
<td>70-72</td>
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<tr>
<td></td>
<td>D+</td>
<td>67-69</td>
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<tr>
<td></td>
<td>D</td>
<td>60-66</td>
</tr>
<tr>
<td>Does Not Meet Standard</td>
<td>F</td>
<td>Below 60</td>
</tr>
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</table>

XI. NON-DISCRIMINATION

Nondiscrimination Statement: The Bremerton School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability, and provides equal access to the Boy Scouts and other designated youth groups. Lack of English Language proficiency will not be a barrier to admission and participation in Career and Technical Education programs. The following personnel have been designated to handle inquiries regarding the nondiscrimination policies:

Section 504 Coordinator: John Welsh (360) 473-4400 | john.welsh@bremertonschools.org

Title X and ADA Compliance: Dr. Garth Steedman (360) 473-1031
Garth.steedman@bremertonschools.org
Please review, then sign, and return to the instructor:

☐ Review and follow student handbook expectations: every student at West Sound Tech is expected to adhere to all policies and expectations outlined in the student handbook.
   ☐ Attendance: Attendance is expected daily. Students that are absent MUST follow the requirements in the WST student handbook
   ☐ Student Drivers: Must follow policy outlined in student handbook
   ☐ Plagiarism policy
   ☐ Dress Code/Uniform Requirement: Follow classroom requirements and expectations for your program and as outlined in the student handbook
   ☐ Safety Policy: workplace safety is paramount. Students are expected to follow all safety expectations. Each classroom must meet industry safety requirements.

I have read, understand, and agree to the class rules, grading, and expectations outlined in this syllabus.

________________________________________  __________________________________________  ______
Student Name                                        Student Signature                                      Date

________________________________________  __________________________________________  ______
Parent/Guardian Name                                Parent/Guardian Signature                        Date

Communication between parent/guardians and instructor is extremely important for student success. Please complete the information below and indicate preferred contact method:

Parent/Guardian Cell # ___________________________ Home # __________________________

Parent/Guardian Email: ________________________________________________________________