

Distribution of Information to Students Regarding Non-School Activities

Any nonprofit organization wishing to distribute information regarding non-school activities to students at one or more schools must comply with the following procedures:

1. An original copy of the material proposed for distribution must be submitted to the Community Services Coordinator to approval prior to distribution to a school. The person or organization submitting the material shall provide contact and/or other information necessary to document the type of activity, location, time, date, and contact, as well as the specifics of the request for distribution of materials.
2. The Community Services Coordinator will review the materials for compliance with these procedures, and initial approval or disapproval on the request. The requesting organization will be notified in either case.
3. The organization wishing to distribute materials to students must deliver appropriate numbers of copies in designated bundles to the schools where the materials are to be distributed. Outside materials will not be sent through District mail. Information will be distributed to students once a month and there will be every attempt to list these activities on the District website.
4. The District does not guarantee that approved materials which comply with these procedures will be distributed on any particular day or to any particular student. The timing and method of distribution to classrooms and students at a specific school is delegated to the professional discretion of certificated administrators and teachers at that school building, provided that materials shall not be distributed to students at any time or in any manner that disrupts the educational process.
5. The material to be distributed must offer information about activities of social, recreational or educational value to students of the age to whom the material is to be distributed. As a limited open forum, the District shall not condition approval of material on the viewpoint of the person or organization wishing to distribute material to students. The scope of the forum, however, is limited to information about activities, and does not include material that advocates, persuades or proselytizes in favor of a particular political, religious, or social viewpoint.
6. As an educational environment, the District has the responsibility to teach students not only what is legal, but also what is civil and socially responsible. As such, materials distributed to students shall not use obscene, indecent or offensive language or graphics that would otherwise be prohibited by any of the district's rules for student conduct. Such materials must not advocate the violation of laws, District policies, or school rules.
7. The activities advertised in the materials must comply with the District's non-discrimination Policy 3210.

8. The activities advertised in the materials must be free to all students or have a sliding scale of participation fees for students of limited financial means.
9. The sponsoring organization wishing to distribute materials to students shall show proof of liability insurance in a minimum amount of \$1 million.
10. Approval of material under this procedure in no way implies sponsorship or endorsement. Consequently, all materials thus distributed must identify the sponsoring person or organization and must prominently display the following sentences in at least 12-point font on the front side of the material.

“The Bremerton School District neither endorses nor sponsors the organization or activity represented in this document. The distribution of this material is provided as a community service.”

Such a statement may be applied to the material by sticker or stamp or incorporated into the original graphical layout of the materials prior to printing. If the disclaimer is incorporated into the material prior to printing, the sentence must be set apart from any other text on the front of the material.