

BREMERTON SCHOOL DISTRICT

Research Contract

All steps listed below must be followed by anyone (including employees) conducting research in the Bremerton School District.

1. Approved research proposals are regarded as contracts with the Bremerton School District. Any deviations from procedures described in the approved proposal must be approved by the BSD Superintendent or designee. Unapproved procedural changes will result in termination of all access for further investigation.
2. A BSD certificated employee must supervise all activities involving a non-district person with students.
3. Written parental/guardian consent must be secured prior to pupil participation or review of student records, and explicit staff consent must be secured prior to staff participation in all research conducted in the Bremerton School District by outside researchers or by employees conducting research for personal reasons (e.g., degree requirements).
4. Investigators must, upon request, meet with interested staff, parents, community members, and/or student groups to explain the purpose, methods, and possible implications of the proposed activities.
5. All consent forms and formal correspondence with families, students, and staff must be on Bremerton School District letterhead and must be co-signed by the Bremerton School District Superintendent or designee.
6. Upon completion of the study, the investigator(s) must submit a written report to the BSD Superintendent which follows the Bremerton School District format.
7. All data, data collection instruments, reports, publications, and results related to this study will be available to the district without charge, unless otherwise agreed upon in writing.
8. No research activities may be conducted in the schools prior to formal approval by the Superintendent of the Bremerton School District.

I, the undersigned, agree to abide by the above regulations and agree to conduct the research according to my written proposal without deviations unless agreed upon in writing in advance by the Bremerton School District Superintendent.

Proposer of Research

Date
