



Bremerton School District Procedure for Applying to Become a Volunteer Coach

Thank you for your interest in becoming a volunteer coach in the Bremerton School District. A volunteer coach is someone who contributes his/her services to assist the coaching staff of a particular sport without compensation. He/she must maintain the minimum coaching standards required of all WIAA coaches and report directly to the head coach.

IMPORTANT: Applicants are NOT Allowed to volunteer prior to receiving School Board approval

- Step 1: Contact Coach:** Interested applicant will contact head coach of specific sport or Athletic Director to inquire if their volunteer services are desired at this time.
- Step 2: Application:** Interested applicant needs to complete the online [District Volunteer Application and submit the Completion/Renewal form](#) and submit it to Athletic Director along with a copy of their driver's license. The renewal process needs to be repeated every two years and will become part of the Coaches Packet.
- Step 3: Interview:** Applicant will interview with the Athletic Director.
- Bremerton High School Athletic Director, [Casey Lindberg](#), (360) 473-0905
 - Mt. View Middle School Athletic Director – [Victoria Fairweather](#), (360) 473-0604
- Step 4: Volunteer Coaches Packet:** After the interview, *if applicant is invited to become a volunteer coach*, they must complete a Volunteer Coaches Packet *received from the Athletic Director* which includes:
- Memorandum Volunteer Coach Form
 - Character & Fitness Supplemental Form
 - Coach/Volunteer Coach Agreement
- Step 5: Fingerprinting:** The applicant will schedule an appointment for fingerprinting at the Olympic Educational Service District (OESD), 101 National Ave N (Mon through Fri between 9:00 am and 3:00 pm) by calling (360) 479-6881. Applicants MUST bring the **signed** Memorandum Volunteer Coaches form (received at interview with Athletic Director) and payment of \$72.50 to OESD before the Federal Bureau of Investigation fingerprinting can be completed.
- When the fingerprinting process is done, applicant must bring completed Volunteer Coaches Packet including the receipt from OESD to the Superintendent's Office at 134 Marion Ave. N.
- Step 6:** Approval will be contingent on receiving approval from the School Board of Directors. Applicant will be notified of the School Board's decision by the Athletic Director.