



Bremerton School District Procedure for Applying to Become a Volunteer Coach

Thank you for your interest in becoming a volunteer coach in the Bremerton School District. A volunteer coach is someone who contributes his/her services to assist the coaching staff of a particular sport without compensation. He/she must maintain the minimum coaching standards required of all WIAA coaches and report directly to the head coach.

IMPORTANT: Applicants are NOT Allowed to volunteer prior to receiving School Board approval

- Step 1: Contact Coach:** Interested applicant will contact head coach of specific sport or Athletic Director to inquire if their volunteer services are desired at this time.
- Step 2: Application:** Interested applicant needs to complete the online [District Volunteer Application](#). After application has been completed, the applicant needs to bring their ID into the school. The application can not be processed until both are done. By law, the renewal process needs to be repeated every two years and will become part of the Coaches Packet.
- Step 3: Interview:** Applicant will interview with the Athletic Director.
- Bremerton High School Athletic Director, [Casey Lindberg](#), (360) 473-0905
 - Mt. View Middle School Athletic Director – [Victoria Fairweather](#), (360) 473-0604
- Step 4: Volunteer Coaches Packet:** After the interview, *if applicant is invited to become a volunteer coach*, they must complete a Volunteer Coaches Packet *received from the Athletic Director* which includes:
- Memorandum Volunteer Coach Form
 - Character & Fitness Supplemental Form
 - Coach/Volunteer Coach Agreement
- Step 5: Fingerprinting:** The applicant will schedule an appointment for fingerprinting at the Olympic Educational Service District (OESD), 101 National Ave N (Mon through Fri between 9:00 am and 3:00 pm) by calling (360) 478-6881. Applicants MUST bring the **signed** Memorandum Volunteer Coaches form (received at interview with Athletic Director) and payment of \$75.00 (NO Checks) to OESD before the Federal Bureau of Investigation fingerprinting can be completed.
- When the fingerprinting process is done, applicant must bring completed Volunteer Coaches Packet including the receipt from OESD to the Superintendent's Office at 134 Marion Ave. N.
- Step 6:** Approval will be contingent on receiving approval from the School Board of Directors. Applicant will be notified of the School Board's decision by the Athletic Director.